

BOARD OF DIRECTORS – ACTION SUMMARY
Wednesday, December 3, 2003 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

CALL TO ORDER

The meeting was called to order by President Goold. Board Members present: Duveneck, Engellenner, Goold, Granados, Jones, Lawson, Stewart, Trujillo, Valley. Staff: Fire Chief Martinez, General Counsel Price, Board Clerk Tilson.

PLEDGE OF ALLEGIANCE

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

Fire Captain Jay Hutchinson thanked the Board and the District for the opportunity to participate on the Fire Station Design Committee and adopting the Committee suggestions to make it more comfortable for the personnel who live there and improve the appearance within the community.

CONSENT AGENDA: None

ACTION ITEM (S)

1. District Employment Policies—(Means)

[Taken out of order after Action Item #2]

- The Policy Committee recommended revision to District employment policies to address any appearance of conflict of interest.
- Pursuant to the November 3, 2003 meeting, Policy Committee direction was provided for the following revision to be added to the District's employment policies: Harassment (Section No. 314.01), Equal Employment Opportunity (Section No. 310.01), and Affirmative Action Program (Section No. 312.01):

“In circumstances where there is any appearance of conflict of interest for those involved in the process, said employee shall recuse himself/herself from the entire process.”

Since the provision already exists in the Nepotism Policy (Section No. 303.01), the revision will not be added.

- Staff recommends approval of adding the revision to the District's employment policies: Harassment, Equal Employment Opportunity, and Affirmative Action Program.
- Director Duveneck stated the provision has been discussed on a number of occasions and is supported by the Committee.
- **Board Action:**
Engellenner/Jones—Approve the staff recommendation. Unanimous vote in favor. Motion carried.

2. Ordinance—Increase Board Member Meeting Compensation—(Price)

[Taken out of order before Action Item #1]

- Section 13857 of the Health and Safety Code permits the Board of Directors of a Fire Protection District to increase compensation for attendance at meetings by no more than five percent per calendar year.
- The proposed ordinance provides for an increase from the current compensation of \$110.25 to \$115.76, not to exceed four meetings in any calendar month, effective February 2, 2004.
- President Goold opened the public hearing on the proposed Ordinance. There being no comment, the hearing was closed.
- **Board Action**
Stewart/Duveneck—Adopt the Ordinance. Directors Duveneck, Stewart, AYE. Directors Engellenner, Goold, Granados, Jones, Trujillo, Valley, NO. Director Lawson, ABSTAINING. Motion failed.

3. Resolution No. 58-03—Authorize the Purchase of 8101 Bradshaw Road and Designate Fire Chief to Sign Legal Documents on Behalf of District—(Horel)

- In accordance with Board direction, District staff has completed negotiations for the 4.73 acre fire station site at 8101 Bradshaw Road for a purchase price of \$1,190,000.
- Staff recommends adoption of the Resolution to authorize the purchase of the real property.
- **Board Action**
Stewart/Engellenner—Adopt the Resolution. Unanimous vote in favor. Motion carried.

PRESENTATION ITEM(S): None.

PRESIDENT'S REPORT—(Goold)

- Thanked the District personnel who attended the funeral of Mayor Bill Hughes last Monday.
- Requested information on the schedule for Santa Nights and the ride along program.
[Information distributed]
- Requested future update on the helicopter status.

FIRE CHIEF'S REPORT—(Martinez)

- District was represented at Mayor Hughes funeral. A letter of condolence to the family has been drafted.

Citrus Heights City Council will consider filling that vacancy tomorrow—either appoint or leave the position vacant.

- The District authorized his contract with the State of California for half-time services as Chief Deputy Director of the California State Homeland Security. Since the retirement of the Director, he has been serving as the Acting Director. For the record, they are looking for a replacement but he has indicated he is not interested in the position.

Acknowledged Deputy Chief Latta and Deputy Chief Ritter for picking up the slack.

- Board Governance Workshop meetings this coming Friday and Saturday.
- Director Lawson stated there was a Red Cross event last night and inquired about the possibility of partnering with the District on collaborative efforts with the new administration in respect to disaster action.

Fire Chief Martinez stated the District has worked with the Red Cross and felt there will be an opportunity to meet with the new Director and have a discussion.

GENERAL COUNSEL'S REPORT—(Price) None.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Goold)**

- Next meeting to be determined.

Communications Center Delegate—(Engellenner)

- Nationwide search is on-going for the new Comm Center Director—will keep the District informed.
- Next Meeting: December 30, 2003 – 10:30 a.m.

California Fire & Rescue Training Authority—(Stewart)

- Special Meeting yesterday to consider Canine Evaluators classification and compensation – course fee set at \$350 per day.
- Next Meeting: January 30, 2004

Finance Committee—(Jones)

- Normal monthly reports received at the meeting today.
- Next Meeting: January 21, 2004 – 5:30 p.m.

Policy Committee—(Duveneck)

- Canceled the December 3 meeting.
- Next meeting: January 7, 2004 – 5:15 p.m.

BOARD MEMBER QUESTIONS AND COMMENTS**Lawson:**

- Thanked the District firefighters who participated in the Santa Parade last Saturday.

Granados:

- Commended the Station 31 crew for quick precautionary action taken on November 25 by removing a large wood obstruction in the roadway at Sunrise Boulevard.
- Suggested the District do an Employee Survey for feedback on their satisfaction rating of the District and job.
- Inquired about the status of the 15 Paramedic Intern hires discussed at the last meeting.

Deputy Chief Means stated we are doing well and the 15 are now going through the background checking process.

Stewart:

- Inquired about the Winterfest 2003 event (sponsored by the Metro Firefighters Association).

Captain Hutchinson stated tickets are still available for the event at the Lake Natoma Inn in Folsom on December 12, 2003.
[Information distributed]

Goold:

- Thanked Director Jones for chairing the last meeting in his absence.
- Executive Committee nominations to be held at the next Board meeting.

RECESS FOLLOWED BY CLOSED SESSION 6:53 PM**RECONVENE TO OPEN SESSION 8:30 PM/CLOSED SESSION REPORT**

Report by General Counsel Price:

1. LABOR NEGOTIATIONS

Pursuant to California Government Code Section 54957.6

District Negotiator: Deputy Chief Teresa Means
Employee Organization: Sacramento Area Fire Fighters Local 522

District Negotiator: Deputy Chief Teresa Means
Employee Organization: Administrative Support Personnel (ASP)

District Negotiator: Deputy Chief Teresa Means
Employee Organization: Battalion Chiefs Organization/Teamsters Local 228

Board provided parameters to the Negotiator—no action taken.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation Pursuant to California Government Code Section 54956.9(b) –
One (1) Case

No discussion.

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to California Government Code Section 54957.9(b)

Director Engellener departed

Board received an update on the disciplinary issue—no action taken.

ADJOURNMENT:

The meeting was adjourned at 8:35 p.m.

Grant B. Goold, President

James M. Stewart, Secretary

Charlotte Tilson, Clerk of the Board